

TOWN OF KINGSTON

**PLANNING BOARD**

906 Sawkill Road, Kingston, NY 12401

**Date:** January 17, 2024

**Time:** 7:02 PM

**Call to Order:** The meeting was called to order by Chairman Dixon Onderdonk. Quorum was established.

<b>Roll Call:</b>	Chairman Dixon Onderdonk	Aye
	John-Paul Sliva	Aye
	Robert Long	Excused
	Thomas Cole	Absent
	Brian Galvin	Aye
Alternate:	John Eigo	Absent
	Casey Schwarz	Aye

**Attendees:** Town Councilmen Vincent Nelson

**Approval of Minutes from Previous Meetings:**

*NOTE: The scheduled November 2023 and December 2023 Planning Board Meetings were canceled due to no new business.*

A motion was made to approve the October 16, 2023 minutes by Casey Schwarz and seconded by Brian Galvin. All approved.

**New Business**

Workshop Discussion:

Councilmen Vincent Nelson addressed the Planning Board in regard to the town's new official website. He noted that the site still needed some tweaking and welcomed the Planning Boards feedback. Councilmen Nelson also mentioned that he is no longer the Town Board's liaison to the Planning Board

and that Councilmen Larry Queipo will be filling that role going forward. Councilmen Nelson further stated that he hopes the Town's website in the future will have a portal using, "Team-Up" a platform for the posting and sharing of agendas and various town business.

John-Paul Sliva shared a list of items, that was discussed amongst the planning board members, for Councilmen Nelson to consider adding to the Town's new website. The list included: adding the duty "Review and Comment on Supplementary Regulations," to the Planning Board's page on the Town's website; adding links to the Special Use Permit/Site Plan Application; the schedule of fees for the Town; the Town of Kingston's Comprehensive Plan; and the Town of Kingston's Zoning Attachments, so that these items would be available to town residents online.

Casey Schwarz added that he would like to see an archive of Planning Board applications be available online. Councilmen Nelson mentioned that a potential future portal on the town's website would include an archive for all of the Town's public documents.

Chairman Dixon Onderdonk asked Councilmen Nelson about the Town Board's progress with updating the Town's current, 1996, Comprehensive Plan. Councilmen Nelson stated he would try to get the updating of the Comprehensive Plan on the schedule for the next Town Board Meeting. Councilmen Nelson also stated that he would like to see an April 2024 date as a target date to establish a committee for updating the Town's Comprehensive Plan.

John-Paul Sliva made an argument to the Planning Board that in his opinion he would see it both beneficial to the Planning Board and to the applicants if site visits were mandatory for each application. Chairman Onderdonk recommend that a new business discussion about mandatory site visits be further discussed at the Planning Board's February meeting with the possibility of making a motion on the matter.

Brian Galvin made a motion to adjourn the meeting at 8:36 PM which was seconded by Casey Schwarz. All approved.

Respectfully submitted by John-Paul Sliva. Approved \_\_\_\_\_.\_\_\_\_.2023  
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